LOCAL UNION
FINANCIAL SECRETARY'S MONTHLY REPORT

District _____ Local Union No. _____ Month of _____ 20____

Balance to Account for Beginning of Month ..... $_____

INCOME

Cash Dues Collected
- Active Dues ..... $_____
- Inactive Dues ..... _____
- Other (List) _____ ..... _____
- _____ ..... _____
- _____ ..... _____

Total Cash Dues Collected ..... $_____

Local Share of Dues & Fees from International ..... _____

Interest and Other Income (List) _____ ..... _____

_____ ..... _____

_____ ..... _____

_____ ..... _____

Refunds _____ ..... _____

GROSS INCOME ..... $_____

NET INCOME ..... $_____

EXPENDITURES

Salary & Non Lost Time Wages (Gross) ..... $_____

Lost Time Wages (Gross) ..... _____

Total of Gross Salary & Wages ..... _____

Less Total of Payroll Withholdings ..... ($_____)

Net Wages Paid ..... $_____

Total Payroll Taxes Paid ..... _____

Other Payroll Deductions Paid (List) _____ ..... _____

_____ ..... _____

_____ ..... _____

Cash Dues Transmited to International ..... _____

Total Employee Expenses
(Travel, Meal, Lodging, etc.) ..... _____

Other Expenditures
(list by classification from Form L-212)

_____ ..... _____

_____ ..... _____

_____ ..... _____

_____ ..... _____

_____ ..... _____

_____ ..... _____

_____ ..... _____

_____ ..... _____

* Transfer(s) from General Checking Acct.

_____ ..... _____

GROSS EXPENDITURES ..... $_____

* Less Total of Transfers ..... ($_____)

NET EXPENDITURES ..... $_____

Excess of Income Over Expenditures ..... $_____

OR

Excess of Expenditures Over Income ..... ($_____)

Balance to Account For End Of Month ..... $_____

(Must agree with "Total Cash Assets" and "Total of All Funds")

ALLOCATION OF ASSETS

Book Balance General Checking Account ..... $_____

Cash on Hand (Deposited _____) ..... _____

Book Balance Savings Account(s) (List) _____ ..... _____

_____ ..... _____

_____ ..... _____

Certificate of Deposit (List) _____ ..... _____

_____ ..... _____

_____ ..... _____

_____ ..... _____

* Accounts held on behalf of member (List) _____ ..... _____

_____ ..... _____

Total ..... $_____

* Less Total of accounts held on behalf of members ..... ($_____)

Total Cash Assets ..... $_____

(Must agree with "Balance to Account for" and "Total of All Funds")

Fund Balances

General Fund ..... $_____

_____ Fund* ..... _____

_____ Fund* ..... _____

_____ Fund* ..... _____

Total All Funds ..... $_____

(Must agree with "Balance to Account for" and "Total Cash Assets")